

# Concord Performing Arts Academy

## 2017-18 Terms and Conditions

### Calendar

August 10	Classes Begin
September 4	NO CLASSES (Labor Day)
October 9-13	NO CLASSES (Fall Break)
November 22-24	NO CLASSES (Thanksgiving Break)
December 20	Last Class for Fall
January 3	Classes Resume
January 15	NO CLASSES (Martin Luther King, Jr. Holiday)
March 12-16	NO CLASSES (Spring Break)
March 30	NO CLASSES (Good Friday)
TBD	Dress Rehearsal
TBD	Spring Recital
April 23	Last Day of Classes
April 24-27	Make-Up Dates for Cancellations

### Classes and Registration

The 2017-18 season will include expansion of some existing classes to accommodate development needs. A full schedule and description of classes is available on the CPAA website. If you need assistance in identifying the most appropriate class for your child, please contact us and we will arrange for you to speak to an instructor. CPAA reserves the right to cancel or re-schedule classes that do not meet minimum enrollment criteria.

### Tuition, Fees, Discounts and Late Payments

Tuition rates for the 2017-18 season, which includes all costuming (see below) and recital fees, are \$52 per month per student for the first 45-minute block of weekly instruction. Additional 45-minute blocks are billed at \$21 per month for each block. Individual students may enroll in unlimited weekly classes for just \$165 per month. Siblings receive a 10% discount off these rates (not valid for the first registrant).

0:45 = \$52 per month
1:30 = \$73 per month
2:15 = \$94 per month
3:00 = \$115 per month
3:45 = \$136 per month
4:30 = \$157 per month
5:15 or more = \$165 per month

Monthly tuition INCLUDES both costume rental and recital fees for the semester. CPAA does not charge admission for recitals. Monthly tuition DOES NOT include personal items such as shoes, leotards, tights or jazz pants, or charges for pictures or videos that you may elect to purchase. Tuition is NOT based on a specific number of classes in a given month, but on thirty-two weeks of classes distributed over nine equal payments (Aug, Sept, Oct, Nov, Dec, Jan, Feb, Mar, and Apr). The new student Registration Fee is \$25 and is due and payable with the first month of tuition prior to the start of classes. This fee is assessed only to first-time

CPAA students. Initial invoices will be delivered at the time of registration and will include payee and delivery instructions. Monthly tuition payments are due as scheduled on the 2017-18 CPAA Dance Season Calendar (see above). Payments received after the 10th of the month are subject to a \$15 late fee. If payment is not received by the 10th of the month, your child may not be permitted to participate in classes until past due payments are received. Payments that are rejected by your bank will be subject to a \$15 fee. Once your registration is complete, you will be invoiced for your fees. You may remit payment via the online parent portal (link provided during registration), by delivering a check to the FBC reception desk during business hours, or by mailing a check to: CPAA, Attn: Julie Arnold, 11704 Kingston Pike, Knoxville, TN 37934.

### **Attendance, Absenteeism and Withdrawal Policy**

Absenteeism prevents a dancer and her class from performing at their highest level. If the instructor considers absences to be excessive, a student may be excluded from performances. Dress rehearsals for recital performances are mandatory. Generally speaking, each recital will require one dress rehearsal. No refunds or account credits will be given by CPAA for missed classes. Withdrawals are permitted only with a thirty day notice and payment of any tuition due during that period. Withdrawals necessitated by a dancer's injury must be documented by doctor's note provided to the CPAA directors. In such cases, tuition for subsequent months will be waived until the dancer is able to return.

### **Class Cancellations**

If classes must be cancelled due to extenuating circumstances, notice will be given via email to the addresses on file and notice will be posted on CPAA's Facebook page. Any cancelled classes will be re-scheduled as soon as practical.

### **Injuries**

Please notify your instructor and the CPAA directors immediately of any injuries that preclude your dancer from taking part in classes. To resume dancing following a documented injury, a doctor's release will be required. Parents, legal guardians of minors, students and adult students waive the right to any legal action for any injury sustained on church property resulting from dance activity or any other activity conducted by the students before, during or after class. Parents alone are responsible for maintaining adequate insurance coverage to protect against losses as a result of any injury.

### **Conduct**

Any conduct by child or parent that is considered in the sole discretion of the Directors to be unbecoming, such as disrespectful communication and not adhering to the policies of CPAA and the church will be subject to disciplinary action up to and including dismissal from the program. Students under the age of 13 must be under direct adult supervision at all times. At no time may children be permitted to wander the church campus unsupervised. Any violation of this policy could result in dismissal from the program. Damage to church property caused by failure to properly supervise a child will be the parent's financial responsibility.

### **Care of Students**

CPAA, its instructors, and the church and its employees are not responsible for providing care before or after class to the students. Late pickups could result in fees at a rate of \$10 for each fifteen minute increment or any portion thereof. Please contact your instructor if you will be late to pick up your child.

## **Proper Attire and Modesty Guidelines**

*Class Wear: Ballet (all levels), Pre-Pointe/Pointe, Creative Movement and Lyrical/Worship Classes* - Tank, cap sleeved or long-sleeved leotard (pink or black for ages 3-6; black for ages 7+). Any additional layering must meet instructor approval. Pink tights (footless is OK for ages 3-6 for class, but NOT for performance; ages 7+ should have convertible tights). Optional ballet skirts, either attached or unattached to leotard, for ages 3-6, wrap black ballet skirt for ages 7+. Shorts are permitted for older girls. Pink, full-sole, leather ballet shoes for ages 3-6. Ages 7+ may wear leather or canvas ballet shoes. NO WALMART SLIP-ON BALLET SHOES. The Dancer's Shoppe, located on Peters Road, provides fitting services and sells quality dance shoes. Hair should be in a bun or ponytail for ages 3-6. Hair MUST be in a ballet bun for ages 7+.

*Class Wear: All other classes* Black tank leotard should be worn beneath a shirt to prevent bare midriffs or cleavage from showing. Comfortable capris, leggings, jazz pants, yoga, or other pants (no shorts). Ballet skirts are acceptable if tights or leggings are worn underneath. Contemporary/Jazz students should wear black jazz shoes. Hair should be in a ponytail or bun.

General Modesty Guidelines for Attire (for ALL Classes) - Students must dress modestly at all times and dance apparel should be covered while in any public area of the church campus. Students may transition from bathrooms to the studio in dance apparel.

Dance Apparel Resources:

*The Dancer's Shoppe* - 147 N Peters Rd Knoxville, TN 37923 Call 865-692-1922 for hours

*Discount Dance* [www.discountdance.com](http://www.discountdance.com) SPECIAL NOTE: Use our studio code (TP61883) to receive a 10% discount off your first order. Use it each time you order and CPAA receives credits for future costume purchases! Help us keep costs low!

## **Promotional Use of Images**

From time to time, CPAA, or its delegates, may photograph or video/audio record lessons and/or recitals. Your acceptance of these Terms and Conditions grants CPAA and First Baptist Concord permission to use any such image or recording of your child for any legitimate promotional purpose. Acceptance of Complete Terms and Conditions By registering your child for CPAA, you acknowledge that you have read and accepted these Terms and Conditions.